

INSTITUTE OF SEISMOLOGICAL RESEARCH (ISR)
Near Petroleum University, Raisan, GANDHINAGAR 382009
www.isr.gujarat.gov.in Phone: 079-66739009

Short Tender Notice

Sealed tenders are invited from reputed agencies/vendors for providing vehicles service as per requirement. The rates shall be valid for 6 months from the award of the contract. The tender document may be collected from the Institute of Seismological Research, Raisan, Gandhinagar from **12/10/2017 to 02/11/2017** or downloaded from the above mentioned website. The last date for submitting the tender form with offer is **02/11/2017, 11:00AM**, which will be opened on the same day at **11.30 AM** at ISR.

Director General
Institute of Seismological Research

Tender No. ISR/SPO/Veh/2017/3

INSTITUTE OF SEISMOLOGICAL RESEARCH, GANDHINAGAR

Background:

The Institute of Seismological Research, working under the aegis of Department of Science & Technology, Govt. of Gujarat is emerging as a world famous research institute in the country. Institute of Seismological Research is conducting field work / symposium/ conferences/ workshops on various Seismological aspects throughout the year. Field work includes geological and geophysical surveys focused on Earthquake genesis, mostly carried out in Gujarat state. Other than field work vehicles are used for local Ahmedabad, Gandhinagar, pickup and drop from airport and railway stations during symposium/ conferences/ workshops.

ADDRESS / LOCATION:

Institute of Seismological Research
Raisan, near PDPU, Gandhinagar

Job Description:

Arrangement for vehicles as per requirement.

1. Local – trip of Ahmedabad, Gandhinagar.
2. Field trip – Whole Gujarat state.

SHORT TERMS NOTICE/TENDER No	ISR/SPO/Veh/2017/3
Description	Arrangement for vehicles as per requirement.
Tender Fee (non Refundable)	500/-
EMD	5000/-
Performance Bank Guarantee	In the form of BG, For from nationalized bank of India Or as per Govt. GR No.
DATE OF UPLOADING OF BIDDING DOCUMENT	12/10/2017
SUBMISSION OF BIDS	Date: -02/11/2017, Time: - 11:30 AM.
OPENING OF BIDS	Date: - 02/11/2017. Time:-12:00 PM
ADDRESS	INSTITUTE OF SEISMOLOGICAL RESEARCH DEPARTMENT OF SCIENCE & TECHNOLOGY (Govt. of Gujarat) Next to Petroleum University, Raisan Village, Gandhinagar- 382007. Phone: 079-66739003/09

IMPORTANT:

1. The firms can contact SPO/ADMIN officials of ISR for any other details
2. Apart from above bidder will have to adhere any additional condition added to purchase order.

Payment:

Payment may be released after the completion of the trip on actual invoice/expenditure with supporting documents within one month.

Tender Documents Submission:

The agency/bidder submit the quotation clearly specifying “**Quotation for Vehicle Services, as and when required**” for six months, which may be extended for another 6 months if no compliant is found against service provider.

Method for Selection:

1. Based on experience, quality and price, the selection committee of ISR will finalize the bidders.
2. ISR reserves the right to reject one or all the offers without assigning any reason thereof and is not bound to award work to the lowest bidder.
3. Work order will be issued to the tenderer which satisfies selection committee after due deliberation.
4. Vehicles should be not older than **5 years** and must be in good conditions. Vehicle Seats should be neat and clean. Vehicles must be registered with RTO and must have full insurance. Certificates/ documents for the same will have to show as and when required.
5. ISR reserves the right to cancel the contract/order on any reasonable ground/violation of contract etc. for which no compensation will be given.
6. In case of any dispute, courts in Gandhinagar will have final jurisdictions.
7. In the case of damage to vehicle/ driver etc. due to natural calamity or accident, the ISR will not be liable or responsible in any way.
8. No advance payment will be done by ISR towards diesel/petrol/ oil/ repairing etc.
9. The above shown numbers are only indicative and may change as per actual requirement.
10. Prices should be quoted for 24 hours in a day including all types of holidays.

Types of Vehicles:

As described in the price bid.

Termination of Contract:

If at any point of time, ISR finds that the work of the Tenderer is not satisfactory or as per the approved field plans, ISR can terminate the contract and award the same to one or more parties in the panel to complete the assignment within the required timeframe. In such an event, the service provider/ tenderer who have failed in the performance shall be liable for penalty, damages and expenditure that ISR will have to incur for this work and no dispute regarding this will be entertained by the ISR.

Submission of Tenders:

Quotations shall be prepared and submitted in one sealed envelope. The envelope shall be securely sealed and subscribed with name and reference number of the tender.

The Financial offer should be inclusive of all taxes, duties like service tax, VAT, Octroi, Toll Tax, Parking etc. and no additional payment shall be made to the Tenderer over and above the quoted price. Offers by Fax, e-mail or received in open condition will not be entertained.

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Please furnish the following details if yes

- 1. GST No. Y/N
- 2. Registration no. Y/N
- 3. PAN/ TAN no. Y/N
- 4. Income Tax Return copy Y/N
(Submit last 2 years).
- 5. Similar work experience in Y/N
Govt. organization/board/Nigam/ corporation
(Submit work order copy)
- 6. Address with Telephone no. / Mobile no.
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Service Provider Name

Service provider Sign. and Stamp

Director General
Institute of Seismological Research

INSTITUTE OF SEISMOLOGICAL RESEARCH
Price Bid

Description (Arrangement for vehicles on 24 * 7 basis) as and when required					Rate/ Km	
Vehicle (Type)	Local, Minimum 100 km / day.		Field work, Minimum 300 km/day (Whole Gujarat including Rann, Hilly and Remote places, and out state)		Airport & Railway Stn. Pick & Drop (From ISR , Gandhinagar)	
	Non AC	AC	Non AC	AC	Non AC	AC
INDIGO						
X cent						
Swift Dzire						
Tavera						
Innova 8 Seated						
Mahindra Xylo						
Tata Winger						
Tempo Traveler 14 Seated						

Note:

1. Prices should be inclusive of all taxes including toll and parking on 24*7 basis.
2. No allowances/overtime etc. will be given to driver separately.
3. Vehicles should not be older than 5 years.

Director General
ISR, Gandhinagar

Vendor Sign. and Stamp