

INSTITUTE OF SEISMOLOGICAL RESEARCH (ISR)
Near Petroleum University, Raisan, GANDHINAGAR 382009
www.isr.gujarat.gov.in Phone: 079-66739009

Short Tender Notice

Sealed tenders are invited from reputed agencies/vendors for providing vehicles, Mandap (Tent) and catering service as per requirement. The rates shall be valid for 6 months from the award of the contract. The tender document may be collected from the Institute of Seismological Research, Raisan, Gandhinagar from 3/12/2016 to 9/12/2016 or downloaded from the above mentioned website. The last date for submitting the tender form with offer is 09/12/2016, **11:00AM**, which will be opened on the same day at **11.30 AM** at ISR.

Director General
Institute of Seismological Research

Tender No. ISR/SPO/Veh/2016

INSTITUTE OF SEISMOLOGICAL RESEARCH, GANDHINAGAR

Background:

The Institute of Seismological Research, working under the aegis of Department of Science & Technology, Govt. of Gujarat is emerging as a world famous research institute in the country. Institute of Seismological Research is conducting field work / symposium/ conferences/ workshops on various Seismological aspects throughout the year. Field work includes geological and geophysical surveys focused on Earthquake genesis, mostly carried out in Gujarat state. Other than field work vehicles are used for local Ahmedabad, Gandhinagar, pickup and drop from airport and railway stations during symposium/ conferences/ workshops.

ADDRESS / LOCATION:

Institute of Seismological Research
Raisan, near PDP, Gandhinagar

Job Description:

Arrangement for vehicles as per requirement.

1. Local – trip of Ahmedabad, Gandhinagar.
2. Field trip – Whole Gujarat state.

IMPORTANT:

1. The firms can contact SPO/ADMIN officials of ISR for any other details
2. Apart from above bidder will have to adhere any additional condition added to purchase order.

Payment:

Payment may be released after the completion of the trip on actual invoice/expenditure with supporting documents within one month.

Tender Documents Submission:

The agency/bidder submit the quotation clearly specifying **“Quotation for Vehicle Services, as and when required”** for six months, which may be extended for more 6 months if no compliant is found against service provider.

Method for Selection:

1. Based on experience, quality and price, the selection committee of ISR will finalize the bidders.
2. ISR reserves the right to reject one or all the offers without assigning any reason thereof and is not bound to award work to the lowest bidder.
3. Work order will be issued to the tenderer which satisfies selection committee after due deliberation.
4. Vehicles should be not older than **4 years** and must be in good conditions. Vehicle Seats should be neat and clean. Vehicles must be registered with RTO and must have full insurance. Certificates/ documents for the same will have to show as and when required.
5. ISR reserves the right to cancel the contract/order on any reasonable ground/violation of contract etc. for which no compensation will be given.
6. In case of any dispute, courts in Gandhinagar will have final jurisdictions.
7. In the case of damage to vehicle/ driver etc. due to natural calamity or accident, the ISR will not be liable or responsible in any way.
8. No advance payment will be done by ISR towards diesel/petrol/ oil/ repairing etc.
9. The above shown numbers are only indicative and may change as per actual requirement.
10. Prices should be quoted for 24 hours in a day including all types of holidays.

Types of Vehicles:

Toyota Innova, Chevrolet Tavera, Mahindra Xylo, Tata Winger, Any Mid size Sedan

Termination of Contract:

If at any point of time, ISR finds that the work of the Tenderer is not satisfactory or as per the approved field plans, ISR can terminate the contract and award the same to one or more parties in the panel to complete the assignment within the required timeframe. In such an event, the service provider/ tenderer who have failed in the performance shall be liable for penalty, damages and expenditure that ISR will have to incur for this work and no dispute regarding this will be entertained by the ISR.

Submission of Tenders:

Quotations shall be prepared and submitted in one sealed envelope. The envelope shall be securely sealed and subscribed with name and reference number of the tender.

The Financial offer should be inclusive of all taxes, duties like service tax, VAT, Octroi, Toll Tax, Parking etc. and no additional payment shall be made to the Tenderer over and above the quoted price. Offers by Fax, e-mail or received in open condition will not be entertained.

Director General

Institute of Seismological Research

INSTITUTE OF SEISMOLOGICAL RESEARCH
RAISAN, GANDHINAGAR
Requirement of vehicles as and when required

Price bid

Description (Arrangement for vehicles on 24 * 7 basis)	Rate/ Km
1. Local, minimum 100 km / day.	
(4-6 Seater) (i) AC (ii)NON-AC	(i) (ii)
(10-12 Seater) (i)AC (ii)NON-AC	(i) (ii)
2. Field work, minimum 300 km / day (Whole Gujarat including Rann, Hilly and Remote places)	
(4-6 Seater) (i)AC (ii)NON-AC	(i) (ii)
(10 -12 Seater) (i)AC (ii)NON-AC	(i) (ii)

- Note:** 1. Prices should be inclusive of all taxes including toll and parking on 24*7 basis.
2. No allowances/overtime etc. will be given to driver separately.

Director General
ISR, Gandhinagar
Institute of Seismological Research