

INSTITUTE OF SEISMOLOGICAL RESEARCH (ISR)
Near Petroleum University, Raisan, GANDHINAGAR 382009
www.isr.gujarat.gov.in Phone: 079-66739009

Short Tender Notice

Sealed tenders are invited from reputed agencies/vendors for providing vehicles service as per requirement. The rates shall be valid for 6 months from the award of the contract. The tender document may be collected from the Institute of Seismological Research, Raisan, Gandhinagar from **21/08/2017 to 08/09/2017** or downloaded from the above mentioned website. The last date for submitting the tender form with offer is **08/09/2017, 11:00AM**, which will be opened on the same day at **11.30** AM at ISR.

I/C. Store & Purchase Officer
Institute of Seismological Research

Tender No. ISR/SPO/Veh/2017/2

INSTITUTE OF SEISMOLOGICAL RESEARCH, GANDHINAGAR

Background:

The Institute of Seismological Research, working under the aegis of Department of Science & Technology, Govt. of Gujarat is emerging as a world famous research institute in the country. Institute of Seismological Research is conducting field work / symposium/ conferences/ workshops on various Seismological aspects throughout the year. Field work includes geological and geophysical surveys focused on Earthquake genesis, mostly carried out in Gujarat state. Other than field work vehicles are used for local Ahmedabad, Gandhinagar, pickup and drop from airport and railway stations during symposium/ conferences/ workshops.

ADDRESS / LOCATION:

Institute of Seismological Research
Raisan, near PDP, Gandhinagar

Job Description:

Arrangement for vehicles as per requirement.

1. Local – trip of Ahmedabad, Gandhinagar.
2. Field trip – Whole Gujarat state.

SHORT TERMS NOTICE/TENDER No	ISR/SPO/Veh/2017/2
Description	Arrangement for vehicles as per requirement.
Tender Fee (non Refundable)	500/- in the form of DD on the name of Director General, ISR, Gandhinagar.
EMD	5000/-
Performance bank Guarantee	In the form of BG, For from Indian Nationalized bank, as per Govt. of Gujarat GR No. EMD/10/2015/508/DMO dated 27.04.2016
DATE OF UPLOADING OF BIDDING DOCUMENT	21/08/2017
SUBMISSION OF BIDS	Date: - 08/09/2017, Time: - 11:30 AM.
OPENING OF BIDS	Date: - 08/09/2017. Time: -12:00 PM
ADDRESS	INSTITUTE OF SEISMOLOGICAL RESEARCH DEPARTMENT OF SCIENCE & TECHNOLOGY (Govt. of Gujarat) Next to Petroleum University, Raisan Village, Gandhinagar- 382007. Phone: 079-66739003/09

IMPORTANT:

1. The firms can contact SPO/ADMIN officials of ISR for any other details
2. Apart from above bidder will have to adhere any additional condition added to purchase order.

Payment:

Payment may be released after the completion of the trip on actual invoice/expenditure with supporting documents within one month.

Tender Documents Submission:

The agency/bidder submit the quotation clearly specifying “**Quotation for Vehicle Services, as and when required**” for six months, which may be extended for more 6 months if no compliant is found against service provider.

Earnest Money Deposit:

Bidder shall furnish, as part of the Bid, EMD (Refundable) for the amount of Rs. 5000/- (Rupees Five Thousand Only) in the form of Demand Draft or in the form of an unconditional Bank Guarantee by Bank Guarantee (which should be valid for 6 months from the last date of bid submission) of any Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative Banks and Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2015/508/DMO dated 27.04.2016 issued by Finance Department or further instruction issued by Finance department time to time; in the name of “Director General, ISR.” payable at Gandhinagar and must be submitted along with the covering letter.

Method for Selection:

1. Based on experience, quality and price, the selection committee of ISR will finalize the bidders.
2. ISR reserves the right to reject one or all the offers without assigning any reason thereof and is not bound to award work to the lowest bidder.
3. Work order will be issued to the tenderer which satisfies selection committee after due deliberation.
4. Vehicles should be not older than **4 years** and must be in good conditions. Vehicle Seats should be neat and clean. Vehicles must be registered with RTO and must have full insurance. Certificates/ documents for the same will have to show as and when required.
5. ISR reserves the right to cancel the contract/order on any reasonable ground/violation of contract etc. for which no compensation will be given.
6. In case of any dispute, courts in Gandhinagar will have final jurisdictions.
7. In the case of damage to vehicle/ driver etc. due to natural calamity or accident, the ISR will not be liable or responsible in any way.

8. No advance payment will be done by ISR towards diesel/petrol/ oil/ repairing etc.
9. The above shown numbers are only indicative and may change as per actual requirement.
10. Prices should be quoted for 24 hours in a day including all types of holidays.

Types of Vehicles:

Toyota Innova, Chevrolet Tavera, Mahindra Xylo, Tata Winger, Any Mid size Sedan

Termination of Contract:

If at any point of time, ISR finds that the work of the Tenderer is not satisfactory or as per the approved field plans, ISR can terminate the contract and award the same to one or more parties in the panel to complete the assignment within the required timeframe. In such an event, the service provider/ tenderer who have failed in the performance shall be liable for penalty, damages and expenditure that ISR will have to incur for this work and no dispute regarding this will be entertained by the ISR.

Submission of Tenders:

Quotations shall be prepared and submitted in one sealed envelope. The envelope shall be securely sealed and subscribed with name and reference number of the tender.

The Financial offer should be inclusive of all taxes, duties like service tax, VAT, Octroi, Toll Tax, Parking, GST etc. and no additional payment shall be made to the Tenderer over and above the quoted price. Offers by Fax, e-mail or received in open condition will not be entertained.

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**INSTITUTE OF SEISMOLOGICAL RESEARCH
RAISAN, GANDHINAGAR**

Requirement of vehicles as and when required

Price bid

Description (Arrangement for vehicles on 24 * 7 basis)	Rate/ Km	
1. Local, minimum 100 km / day.		
(4-6 Seater)		
(i) AC	(i)	
(ii)NON-AC	(ii)	
(10-12 Seater)		
(i)AC	(i)	
(ii)NON-AC	(ii)	
2. Field work, minimum 300 km / day (Whole Gujarat including Rann, Hilly and Remote places)		
(4-6 Seater)		
(i)AC	(i)	
(ii)NON-AC	(ii)	
(10 -12 Seater)		
(i)AC	(i)	
(ii)NON-AC	(ii)	
3. Airport Pick & Drop, railway Station Pick & Drop (From ISR to Gandhinagar)		
(4-6 Seater)	Airport	Railway Station
(i)AC		
(ii)NON-AC	(i)	(i)
	(ii)	(ii)
(10 -12 Seater)		
(i)AC	(i)	(i)
(ii)NON-AC	(ii)	(ii)

- Note:** 1. Prices should be inclusive of all taxes including toll and parking on 24*7 basis.
2. No allowances/overtime etc. will be given to driver separately.

I/C. Store & Purchase Officer
ISR, Gandhinagar
Institute of Seismological Research