

**SHORT LIMITED TENDER DOCUMENT FOR PAC-EAS,
BEING HELD DURING 18-20 SEPT 2017 at
INSTITUTE OF SEISMOLOGICAL RESEARCH, GANDHINAGAR**

(Tender no: ISR/PAC-EAS/2017)

Background:

The Institute of Seismological Research, working under the aegis of Department of Science & Technology, Govt. of Gujarat is emerging as a world-famous research institute in the country. Institute of Seismological Research is organizing 5th Group Monitoring Workshop and 6th meeting of the Program Advisory Committee- Earth and Atmospheric sciences (PAC) - EAS during 18-20 September 2017 at **Institute of Seismological Research, Gandhinagar** funded by Department of Science and Technology, Govt. of India. Sealed tenders are invited from reputed agencies/vendors for catering services, and hotel accommodation

Location:

Institute of Seismological Research
Raisan, near PDPU, Gandhinagar

Job Description:

The overall work elements of the workshop/meeting are as follow:

ITEM No. 1:

Arrangement for catering (Continental + Mexican+ Italian+ Chinese & Indian)

1. Tea/ coffee 2 times for 3 days for around 100 persons at ISR, Raisan, Gandhinagar.
2. Working lunch for 3 days for around 100 persons at ISR, Raisan, Gandhinagar
(Tentative menu for 3 days is annexed)

ITEM No. 2:

- (i) Arrangement for Hotel Accommodation (4 star) for around 60 persons on twin-sharing basis for 3/4 days.
- (ii) Arrangement for Hotel Accommodation (4 star) for around 10 persons on single basis for 3/4 days.

Last date for submission: 11th September 2017 (11:00 A.M.)

IMPORTANT:

1. Agencies/bidders can quote single or multiple above specified items.
2. The firms can contact officials of ISR for requirement details of any of the above items.

3. Apart from above bidder will have to adhere any additional condition added to purchase order.

Payment:

Payment may be released after satisfactory completion of the meeting based on actual accepted rates with supporting documents.

Tender Documents Submission:

The agency/bidder submit the quotation clearly specifying the name of the item in a sealed cover along with this stamped tender document.

Method for Selection:

1. Based on the previous experience, excellence and price, the selection committee of ISR will finalize the bidders.
2. ISR reserves the right to reject one or all the offers without assigning any reason thereof and is not bound to award work to the lowest bidder.
3. Work order will be issued to the tenderer which satisfies selection committee after due deliberation.
4. Other things remaining same, preference will be given to the applicants with previous work experience with ISR.
5. ISR reserves the right to cancel the work order on any reasonable ground/violation of tender conditions, for which no compensation will be given.
7. In case of any dispute, courts in Gandhinagar will have jurisdictions.
8. The above shown numbers are only indicative and may change as per actual requirement.

Termination of Work Order:

If at any point of time, ISR finds that the work of the Tenderer is not satisfactory or as per the approved plan, ISR can terminate the work order and award the same to one or more parties in the panel to complete the assignment within the required timeframe. In such an event, the bidder/tenderer who have failed in the performance shall be liable for penalty, damages and expenditure that ISR will have to incur for this work and no dispute regarding this will be entertained by the ISR.

Submission of Tenders:

Quotations shall be prepared and submitted in one sealed envelope. All envelopes shall be securely sealed and subscribed with name and reference number of the tender and envelope. The Financial offer should be inclusive of all taxes, duties, **GST**, Octroi, etc. and no additional payment shall be made to the Tenderer over and above the quoted price. Offers by Fax, e-mail or received in open condition will not be entertained.

Director General
Institute of Seismological Research

INSTITUTE OF SEISMOLOGICAL RESEARCH
RAISAN, GANDHINAGAR

5th Group Monitoring Workshop and 6th meeting of the Program Advisory Committee- Earth and Atmospheric sciences (PAC) - EAS during 18-20 September 2017 Sponsored by **DST, GOI**

Price BID

Description	Rate (INR)
<p>ITEM No. 1:</p> <p>Arrangement for catering (Continental, Mexican, Italian, Chinese and Indian)</p> <p>i. Tea/ coffee 2 times for 3 days for around 100 persons at ISR.</p> <p>ii. Lunch for 3 days for around 100 persons at ISR (Tentative menu for 3 days is annexed).</p>	
<p>ITEM No. 2:</p> <p>(i) Arrangement for Hotel Accommodation (4 star) for around 60 persons on twin-sharing basis for 3/4 days.</p> <p>(ii) Arrangement for Hotel Accommodation (4 star) for around 10 persons on single basis for 3/4 days.</p> <p>Note:</p> <ul style="list-style-type: none">• Hotel should be of minimum 4 star.• Prices should include Breakfast and Dinner (MAP basis).• High speed internet facility (free of cost).	

Note:

Prices should be inclusive of all taxes including GST.

Bidders can quote single/multiple items.

Annexure

Tentative Menu for working Lunch (Item 1)

MENU ON 18/09/2017		
MORNING TEA	11:00 A.M.	100 PAX
TEA/GREEN TEA/COFFEE		
COOKIES		
LUNCH	1:00 P.M.	100 PAX
LEMON CORIANDER SOUP		
MAGNET ROLL		
CHICKEN BANJARA KEBAB		
CHICKEN KALIMARI		
KADAI PANEER		
VEG. KORMA		
DAL MAKHANI		
VEG. BIRYANI		
PLAIN RICE		
ROTI / PURI		
RUSSIAN SALAD		
CURD		
PAPAD		
ICE CREAM		
MOONG DAL HALWA		
	4:00 P.M.	100 PAX
HIGH-TEA		
CHEESE CORN ROLL		
ASSORTED SANDWHICH		
COOKIES		
TEA/GREEN TEA/COFFEE		

MENUON 19/09/2017		
MORNINGTEA	11:00A.M.	100 PAX
TEA/GREEN TEA/COFFEE		
COOKIES		
LUNCH		
	1:00 P.M.	100 PAX
ASIAN GREEN SOUP		
CRISPI VEG.		
CHCIKEN TANDOORI DRY		
CHICKEN TIKKA MASALA		
CHILLY PANEER		
VEG. HYDERABADI		
DAL TADKA		
FRIED RICE		
PLAIN RICE		
ROTI / PURI		
SPROUTED BEANS SALAD		
CURD		
PAPAD		
ICE CREAM		
IMARTI RABADI		
	4:00 P.M.	100 PAX
HIGH TEA		
MIX PAKODA		
ASSORTED SANDWHICH		
COOKIES		
TEA/GREEN TEA/ COFFEE		

MENU ON 20/09/2017		
MORNING TEA	11:00 A.M.	100 PAX
TEA/GREEN TEA/COFFEE		
COOKIES		
LUNCH	1:00 P.M.	100 PAX
VEG MINESTONE SOUP		
HARA BHARA KEBAB		
CHICKEN RESHMI KEBAB		
CHICKEN LABABDAR		
PANEER PASANDA		
VEG. TAWA MASALA		
DAL PALAK		
VEG. PULAV		
PLAIN RICE		
ROTI / PURI		
GREEN SALAD		
CURD		
PAPAD		
ICE CREAM		
KALA JAMUN		
	4:00 P.M.	100 PAX
HIGH TEA		
SPRING ROLLS		
ASSORTED SANDWHICH		
COOKIES		
TEA/GREEN TEA/COFFEE		

Director General
ISR, Gandhinagar
Institute of Seismological Research