

**INSTITUTE OF SEISMOLOGICAL RESEARCH (ISR)**  
Knowledge Corridor, Raisan, GANDHINAGAR 382007  
[www.isr.gujarat.gov.in](http://www.isr.gujarat.gov.in) Phone: 079-66739009

**Short Tender Notice**

ISR is organizing international workshop on “**Shallow Subsurface Investigations for Resource Exploration and Seismic Hazard Assessment**” during 19<sup>th</sup> -20<sup>th</sup> Jan 2017. Sealed tenders are invited from reputed agencies/vendors for arranging catering services. The tender document may be downloaded from the above mentioned website. The last date for submitting the tender form with offer is **06/01/2017, 04:00PM** which will be opened on the same day at **04.30** AM at ISR.

Director General  
Institute of Seismological Research

**SHORT TENDER DOCUMENT FOR AES-2017,  
BEING HELD DURING 19-20 January 2017 at  
INSTITUTE OF SEISMOLOGICAL RESEARCH, Gandhinagar**

**BACKGROUND:**

The Institute of Seismological Research, working under the aegis of Department of Science & Technology, Govt. of Gujarat is emerging as a world famous research institute in the country. Institute of Seismological Research is organizing symposium on 'Shallow Subsurface Investigations for Resource Exploration and Seismic Hazard Assessment' during 19-20 January 2017 at **Institute of Seismological Research**, Raisan, Gandhinagar. On the first day, i.e., on 19<sup>th</sup> January, 2017 inaugural function is organized followed by high tea and lunch. A total of 10 foreign and 30 Indian delegates will participate in the event. In this connection the catering is to be arranged at ISR for 2 days (lunch & tea ) for 150 persons, and dinner and breakfast for 50 persons at GIDM, Raisan, Gandhinagar

**LOCATION:**

Institute of Seismological Research  
Raisan, near PDP, Gandhinagar

**JOB DESCRIPTION:**

- **Catering Arrangement -1**
  1. Tea/ coffee for 2 days for around 50 persons at ISR.
  2. High tea only one time in morning on 1<sup>st</sup> day i.e. 19<sup>th</sup> Jan. 2017 for 150 persons.
  3. Lunch for 2 days for around 50 persons at ISR.
  4. Dinner for 2 days for around 50 persons at GIDM.
  5. Tentative menu for 2 days is annexed
  
- **Catering Arrangement -2**
  1. Tea/ coffee 2 times for 2 days for around 100 persons at ISR
  2. Lunch for 2 days for around 100 persons at ISR
  3. Tentative menu for 2 days is annexed

**IMPORTANT:**

1. The firm should have its office in Gandhinagar or Ahmedabad.
2. The firms can contact officials of ISR for any other details.
3. Bidder will have to adhere any additional condition added to purchase order.
4. The food and other serving will have to done at two different places within ISR main building.
5. Water bottles will have to be provided in ISR Auditorium and at both food stalls.

**Payment:**

Payment may be released after the completion of the event as per rate approved in the tender.

**Tender Documents Submission:**

The agency/bidder should submit the quotation clearly specifying “Quotation for Catering Services-AES-2017”

**Method for Selection:**

1. Based on experience, quality and price, the selection committee of ISR will finalize the bidders.
2. ISR reserves the right to reject one or all the offers without assigning any reason thereof and is not bound to award work to the lowest bidder.
3. Work order will be issued to the tenderer which satisfies selection committee after due deliberation.
4. Other things remaining same, preference will be given to the applicants with previous work experience with ISR.
5. ISR reserves the right to cancel the contract/order on any reasonable ground/violation of contract etc. for which no compensation will be given.
6. In case of any dispute, courts in Gandhinagar will have final jurisdictions.
7. In the case of damage to structures/constructions etc. due to natural calamity, the ISR will not be liable or responsible in any way.
8. The above shown numbers are only indicative and may change as per actual requirement.
9. The bidder should ensure that its.....will not litter during the seminar and should not damage the plant.

**Termination of Contract:**

If at any point of time, ISR finds that the work of the Tenderer is not satisfactory or as per the approved plan, ISR can terminate the contract and award the same to one or more parties in the panel to complete the assignment within the required timeframe. In such an event, the fabricator/ tenderer who have failed in the performance shall be liable for penalty, damages and expenditure that ISR will have to incur for this work and no dispute regarding this will be entertained by the ISR.

**Submission of Tenders:**

Quotations shall be prepared and submitted in one sealed envelope. All envelopes shall be securely sealed and subscribed with name and reference number of the tender and envelope.

The Financial offer should be inclusive of all taxes, duties, service tax, VAT, Cess, etc. and no additional payment shall be made to the Tenderer over and above the quoted price offers by Fax, e-mail or received in open condition will not be entertained.

Director General  
Institute of Seismological Research

**INSTITUTE OF SEISMOLOGICAL RESEARCH  
RAISAN, GANDHINAGAR**

International workshop on “**Shallow Subsurface Investigations for Resource Exploration and Seismic Hazard Assessment**”

**Price Bid**

<b>Description</b>	<b>Unit/Rate</b>	<b>Total</b>
<b>Catering arrangement -1</b>		
1. Service Tea/ Coffee, and Tea/ Coffee (One time for 1 <sup>st</sup> day in evening, and Two times for 2 <sup>nd</sup> day in morning& evening for 150 persons at ISR with snacks).	<b>1.</b>	<b>1.</b>
2. High Tea for 150 persons 1 <sup>st</sup> Day morning i.e. 19 <sup>th</sup> Jan. 2016	<b>2.</b>	<b>2.</b>
3. Special Lunch for 2 days for 50 persons at ISR. (for delegate attending the saminar)	<b>3.</b>	<b>3.</b>
	<b>4.</b>	<b>4.</b>
4. Breakfast and Dinner for 2 days for 50 persons at GIDM  (Tentative menu as per annexure-1).		
<b>Catering arrangement -2</b>	<b>5.</b>	<b>5.</b>
5. Lunch for 2 days for 100 persons at ISR  (Tentative menu as per annexure-2).		
<b>Total Price</b>		

**Important Note:**

1. Prices should be inclusive of all taxes.

## **Annexure-1**

**(For 50 persons-Serving ISR Lawn)**

### **Menu-1 (DAY 1):**

#### **Special Lunch Items**

- **Hot Soup (2 Varieties)**
- **Fruit Juice**
- **Starter**
  1. Hara Bhara Kabab
  2. Veg Cutlet
  3. Dhokla
  4. Crispy baby corn
  
- **Main course**
  1. Pasta
  2. Baked vegetable

*Vegetable/ dal*

  1. Paneer Tikka Masala
  2. Veg Singapuri
  3. Daal Fry (Yellow)

*Roti*

  1. Tava Roti
  2. Tandori Roti
  3. Naan

*Rice*

  1. Masala Khichdi
  2. Plain Rice (Basmati)
  
- **Curd**
  
- **Green Salad**
  
- **Roasted papad, fried small papad**
  
- **Fresh cut fruits**
  
- **Desert**
  1. Moong dal ka Halva
  2. Basundi
  3. American nuts Ice cream (Havmor special)

## **Annexure 1 contd.**

**(For 50 persons, Serving ISR Lawn)**

### **Menu-2 (DAY 2):**

#### **Special Lunch Items**

- **Tomato/ veg clear soup**
- **Mocktail**
  
- **Starter**
  1. Veg roll
  2. Khandvi
  3. Manchurian dry
  4. Vegetable Sheekh Kabab
  
- **Main course**
  1. Veg noodles
  2. Mixed vegetable in sauce

*Vegetable/ dal*

  1. Veg. Malai Kofta
  2. Mashroom Masala
  3. Daal Makhani (black)

*Roti*

  1. Tava Roti
  2. Tandori Roti
  3. Naan

*Rice*

  1. Lemon Rice (Basmati)
  2. Plain Pulav (Basmati)
  
- **Curd**
- **Green Salad**
- **Roasted Papad, fried small Papad**
- **Fresh cut fruits**
- **Desert**
  1. Gulab Jamun
  2. Gajar ka Halwa
  3. Fresh strawberry ice cream (Havmor special)

#### **Snacks (Tea/Coffee)**

Day 2:  
Cookies and Biscuits (2 times morning & evening)

**Annexure 1 contd.**

**(Breakfast for 50 persons serving at GIDM)**

**Menu-3 (DAY 1):**

- **Juice**
- **Tea/Coffee**
- **Bread with Butter, JAM**
- **Upma**
- **Vada**
- **Boil Egg/ Omelet**
- **Fresh fruits**
- **Corn Flakes**
- **Milk**

**(Breakfast for 50 persons serving at GIDM)**

**Menu-4 (DAY 2):**

- **Juice**
- **Tea/Coffee**
- **Idly Sambhar**
- **Poha**
- **Bread with Butter, JAM**
- **Boil Egg/Omelet**
- **Fresh cut fruits**
- **Corn Flakes**
- **Milk**

**Annexure 1 contd.**

**(Dinner for 50 persons serving at GIDM)**

**Menu 5(DAY 1):**

- **Soup 1**
- **Juice 1**
- **Starter 1**
- **Main course**
  1. Vegetable Dry
  2. Vegetable Curry
  3. Daal Tadka
- ***Bread/Roti***
  1. Tava Roti
  2. Naan
- ***Rice***
  1. Plain Rice
- **Curd**
- **Green Salad**
- **Roasted papad, fried small papad**
- **Fresh cut fruits**
- **Desert 1**

**(Dinner for 50 persons serving at GIDM)**

**Menu 6 (DAY 2):**

- **Soup 1**
- **Juice 1**
- **Starter 1**
- **Main course**
  1. Vegetable Dry
  2. Vegetable Curry
  3. Daal Fry
- ***Bread/Roti***
  1. Tava Roti
  2. Naan
- ***Rice***
  1. Jeera Rice
- **Curd**
- **Green Salad**
- **Roasted papad, fried small papad**
- **Fresh cut fruits**
- **Desert 1**



## **Annexure 2**

**(For 100 persons-Serving near ISR Pantry)**

### **Menu-7 (DAY 1):**

#### **Lunch Items**

- Hot n Sour Soup
- Starter

Hara Bhara Kabab

#### **Main course/Rice/Roti/dessert/Salad**

1. Mix. Vegetable Sabzi
2. Paneer Tikka Masala
3. Daal Fry (Yellow)
4. Tandoori Roti/Naan
5. Jeera Rice
6. Curd
7. Green Salad
8. Roasted Papad, fried small Papad
9. American nuts Ice cream (Havmor special)

### **Menu-8 (DAY 2):**

#### **Lunch Items**

- Tomato/ Veg clear soup
- Starter

1. Khaman

#### **Main course/Rice/Roti/dessert/Salad**

1. Malai Kofta Sabzi
2. Paneer Tikka Masala
3. Daal Makhani (Black)
4. Tandoori Roti/ Naan
5. Plain Pulav
6. Curd
7. Green Salad
8. Roasted Papad, fried small Papad
9. Rasmalai