

**INSTITUTE OF SEISMOLOGICAL RESEARCH,**  
Nr. Pandit Deendayal University, Raisan, Gandhinagar  
Ph-079-66739003, [www.isr.gujarat.gov.in](http://www.isr.gujarat.gov.in)

**Short Term Notice No. ISR/ACs Repair/2017/2**

On behalf of the Director General, Institute of Seismological Research (ISR), Raisan, Gandhinagar, a Short tender is invited in a sealed bid cover from reputed authorized dealers/firm/agencies, for repairing of split and window air conditioners. The bid document can be downloaded from the website indicated above. Any further clarification(s) or corrigendum(s) shall be communicated through the website.

Date: 09/08/2017

(Administrative officer)

## Bidding Document

Repairing of Split and Window Air Conditioners with Service.

Invitation No: ISR/ACs Repair/2017/2

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### Section-1: Bid Schedule.

SHORT TERMS NOTICE/TENDER No	ISR/ACs Repair/2017
Description	Repairing of Split and Window Air Conditioners with Service
Tender Fee (non Refundable)	500
EMD	2000
DATE OF UPLOADING OF BIDDING DOCUMENT	09/08/2017
SUBMISSION OF BIDS	Date: - 30/08/2017, Time: - 11:30 AM.
OPENING OF BIDS	Date: - 30/08/2017. Time: -12:00 PM
ADDRESS	INSTITUTE OF SEISMOLOGICAL RESEARCH DEPARTMENT OF SCIENCE & TECHNOLOGY (Govt. of Gujarat) Next to Petroleum University, Raisan Village, Gandhinagar- 382007. Phone: 079-66739009

❖ Description of Work:

Institute of Seismological Research (ISR), Gandhinagar invites sealed bids from reputed firms for repairing of Split Air Conditioners.

List of Split Air Conditioners at Various Places in the Office.

Sr. No.	Manufacture	Qty.	Location
1	Amtrex – Window AC 1.5 Ton	1	Admin Dept.
2	Carrier- Split AC 2 Ton	2	BBS Lab
3	Blue Star- Split AC 2 Ton	1	EM Lab
4	Carrier- Split AC 2 Ton	4	MT Lab
5	Carrier- Split AC 2 Ton	2	Data center
6	Carrier –Split AC 2 Ton	1	Seismic Lab
7	Hitachi –Split AC -2 Ton	1	Old XRF Lab
8	Carrier –Split AC 2 Ton	1	GPS Lab
9	Blue Star Split AC-1.5 Ton	1	Richter Bhavan room no-101
10	Carrier Split AC -2 Ton	1	Richter Bhavan Room no-101
<b>Total Repairing AC- 15 Nos.</b>			

## **Section-2: General terms and conditions.**

1. Bidder will have to submit separate account payee DD drawn in favour of ISR, Gandhinagar for tender document fee and EMD drawn in favour of Director General, ISR, Gandhinagar, Gujarat in physical form in the office of Director General, ISR, Gandhinagar, Gujarat till 30-08-2017 11:30 AM for further details please refer Tender documents available online.
2. EMD (FDR)/ DD of tender fee and other documents shall be submitted in person only. EMD Should be valid up to 6 months.
3. The Successful Bidder has to deposit security of 5% of the contract value before commissioning the contract valid for 12 months from nationalized bank or approved bank of Government of Gujarat, the name of Director General, ISR, Gandhinagar in the form of FDR or BG.
4. Invoice should be raised in the name of "The Director General, Institute of Seismological Research, Raisan, Gandhinagar".
5. **Conditional tender shall not be accepted.**
6. The amount of SD (@ of 5% of contract value) will be refunded after the 12<sup>th</sup> month.
7. In case of any dispute, the decision of Director General, ISR is final.
8. Only the courts of Gandhinagar, Gujarat Shall have jurisdiction in any proceedings regarding to short tender.
9. Offers by Fax, e-mail or received in open condition will not be entertained.
10. **The Financial offer should be inclusive of all taxes, duties, service tax, GST, VAT, etc. and no additional payment shall be made to the Tenderer over and above the quoted price.**
11. The authority reserves the right to cancel tender without assigning any reason or notice at any stage.
12. The tender bid should reach the undersigned on or before 30/08/2017, 11:30 AM. The tender will be opened at 12:00 PM. Bidders or his representative is requested to remain present. In case of any circumstance arises, information will be provided to the vender.
13. The bid shall be signed by the vendor with seal on each page of the document.
14. The quantity/requirement is only indicative and may change as per actual requirement.
15. The vendors are requested to inspect each and every AC installed at various labs of ISR and quote rates accordingly including servicing of each AC.
16. The Bidder should have to provide warranty of 12 months for the repaired AC.
17. Any Break down call reported by this office should be attended within 2 days during the warranty period.
18. Any parts required for repair shall have to be of same make/capacity.
19. The contractor shall use ISI marked/standard company parts for replacement. Contractor must show the new parts to concerned branch, the old parts which are replaced, will have to be deposited in concern Branch/office/lab.
20. The bidder shall make his own safety arrangements at his own risk for repairing. ISR will not be responsible for any accident/mishap.
21. Payment may be released in two phases (i) 50% after completion work of 75% of total work satisfactory and (ii) remaining 50% after completion of total work satisfactorily. Apart from the above; the bidder will have to adhere to any additional conditions added to the Work order.
22. Evaluation: Concerned committee will evaluate the technical and price bids.

**Section 3- Price Bid**

1. Your quotation no. (if any)...
  
2. Date (Before Price bid opening):..... Ref no: Short Tender/Notice no.  
ISR/ACs Repair/2017/2

The vendors are advised to inspect and examine all the air conditioners at site of installation before quoting the repairing cost.

Sr. No.		Qty.	Location	Problem	Total amount
1	Amtrex – Window AC 1.5 Ton	1	Admin Dept.		
2	Carrier- Split AC 2 Ton (A) ISR/BBS Lab/SPAC/42 (B) ISR/BBS Lab/SPAC/43	2	BBS Lab		
3	Blue Star- Split AC 2 Ton (A) ISR/RB/SPAC/302/29	1	EM Lab		
4	Carrier- Split AC 2 Ton (A) ISR/EMT Lab/SPAC/6 (B) ISR/EMT Lab/SPAC/7 (c) ISR/EMT Lab/SPA/8 (D) ISR/EMT Lab/SPA/9	4	MT Lab		
5	Carrier- Split AC 2 Ton (A) ISR/Seidac/SPAC/25 (B) ISR/Seidac/SPAC/26	2	Data center		
6	Carrier- Split AC 2 Ton (A) ISR/Sei Lab/SPAC/29	1	Seismic Lab		

7	Hitachi –Split AC 2 Ton	1	Old XRF Lab		
8	Carrier Split AC 2 Ton (A) ISR/ GPS/SPAC/21	1	GPS Lab		
9	Carrier Split AC 2 Ton (B) ISR/ RB/SPAC/101/01	1	RB Room - 101		
10	Blue star Split AC 2 Ton (A) ISR/RB/SPAC/101/02	1	RB Room - 101		
<b>Total Repairing AC</b>		<b>15</b>			
<b>Total Amount (Wards)</b>					

**Note: - Conditional price bids will be rejected, and will not be evaluated.**

(Name & Signature of the Bidder with  
Company seal)